



Summons to Defendant

s 28-29 Criminal Procedure Act 2011

To

Name:

of

Driver licence no:

if known

PRN:

if known

Charge details

The charge against you is that

and

at

offence location

you

Describe charge(s) – one per line.

First appearance hearing

YOU MUST APPEAR

at the

full name of court

on

Day

date

at

time

Issued by

Name:

Title:

Signed:

Date:

Failing to attend at Court may result in a warrant to arrest being issued.
It is important that you read all of this document carefully, including the back of this page.

Appearing in court

If you are charged with an offence that is not punishable by imprisonment, you may be entitled to enter a guilty plea without having to come to court. Contact your local court for more information.

When you do appear in court, the judicial officer or Registrar will make a decision whether you are held in custody, on bail, or free to go (at large) until you have to come back to court. If you do not come to court when you are meant to, a warrant for your arrest may be issued.

Availability of free legal advice

Community law centres

Your local community law centre can give initial legal advice free of charge. More information is available from the community law centre website.

Duty lawyers

On the day you have to come to court, you can ask to see a duty lawyer. Duty lawyers are at court and can give free legal advice to people who have been charged with an offence.

Legal aid

If you want a lawyer to act for you, but you think you cannot afford one, you may apply for criminal legal aid. Ask the duty lawyer, your nearest community law centre, or legal aid office how to apply. Information on legal aid is also available from the legal services website.

Diversion

The prosecutor who filed charges against you may operate a diversion scheme. You can ask the prosecutor whether they operate a diversion scheme and whether you will be offered diversion.

Prosecution disclosure duties

Before, when, or soon after you first appear in court, the prosecution must give you:

- a copy of the charging document; and
- a summary of facts (what the prosecution says happened); and
- a summary of your right to ask for further information; and
- the maximum penalty for the offence (and minimum penalty, if applicable); and
- a list of any previous convictions that the prosecutor knows you have.

Statement of service

This document was served on _____ who is the defendant or, if
full name of person receiving document

not the defendant, who is the defendant's _____
relationship to defendant

at _____
full address of service

on _____ using the mode of service _____
date and time of service *in person, by post, other*

Served by: _____ Signed: _____
name and title