MINISTRY OF JUSTICE *Tāhū o te Ture* | **Legal Aid**

Police Detention Legal Assistance Scheme (PDLA)
Notification Form

This form should be faxed or emailed to the Legal Aid office that deals with the court the client will attend.

Client Details

Full Name:

Date of Birth:

Address:

postcode:

Initial Attendance Details

Date: Time:

Police Station:

Police Officer:

Charges:

Provider Details

Have you had any previous dealings with this client?   ☐ Yes   ☐ No

This client has a current grant of legal aid that is assigned to me.   ☐ Yes   ☐ No

Provider Name: Provider Number:

Firm: Signature:

Date:

You should submit this form together with the client's completed legal aid application form.

Please note: The case will only be assigned to you provided the client does not have an existing lawyer i.e. there is no open case and you are:

- Approved in the appropriate provider level; and
- Based in the location where proceedings are to be held and there are no travel costs.