

To Secretaries  
District Licensing Committees

**ALCOHOL REGULATORY AND LICENSING AUTHORITY  
TE MANA WAETURE TAKE WAIPIRO  
PRACTICE DIRECTION PURSUANT TO s 172 OF THE ACT  
FILING DEADLINE**

**Direction**

1. In enforcement matters before the Authority submissions or briefs of evidence are required to be made available to the Authority's secretariat no fewer than ten working days prior to the scheduled proceedings.
2. These requirements apply not only to the regulatory authorities and participating counsel but also to persons who are not professionally represented.

DATED at Wellington this 8<sup>th</sup> day of April 2024

A handwritten signature in blue ink, appearing to be 'P.R. Connell', written in a cursive style.

District Court Judge PR Connell  
Chairperson  
**Alcohol Regulatory and Licensing Authority**