

Application for Review of Decision of Local Registration Authority



TRANS-TASMAN OCCUPATIONS TRIBUNAL

Trans-Tasman Mutual Recognition Act 1997 Section 42

When to use this form

Use this form to apply for a review of a decision of a local registration authority to the Trans-Tasman Occupations Tribunal (the Tribunal), as per the Trans-Tasman Mutual Recognition Act 1997 (the Act).

What you need with your application

To complete your application, you need to send:

- A fully completed form
- The prescribed application filing fee

Completing this form

- You can fill in this form electronically. If you do this, you must print, sign and submit it to the Tribunal.
- You can also print and fill in this form by hand. Use a black pen or blue pen, and print clearly IN CAPITALS.
- Answer every question on the form unless the instructions tell you otherwise

Payment information

The fee for filing an application is \$600.

To confirm accepted payment methods and instructions on how to pay the fee, visit our website:

<https://www.justice.govt.nz/tribunals/trans-tasman-occupations/apply/>

If you need further assistance, then please contact the Tribunal on:

Ph: 64 4 462 6600

Email: tribunals@justice.govt.nz

Application fees are non-refundable.

Step 1. Give us your details

Full name First Middle Surname

Address No. Street Suburb
City State (if outside NZ)
Country Post code

Do you have a different postal address? (Please tick to confirm)

Yes No

If yes, please provide us your postal address

Address No. Street Suburb
City State (if outside NZ)
Country Post code

How can we contact you? (Please tick to confirm)

Phone Day Mobile

Email

I consent to being contacted regarding my application at this email address and/or using the contact numbers provided (Please tick to confirm) Yes No

Who should we contact about matters involving this application? (Please tick to confirm)

- Contact me
 Contact my representative

Step 2. Tell us about your representative

If you name a representative, their details will be used for all communication relating to your application.
(See s62(1) of the Act)

Is your representative a lawyer? Yes No (You must complete 'Form 10 - Authority to Act' available on <https://www.justice.govt.nz/tribunals/trans-tasman-occupations/apply/>)

What is your representative's name?

Full name First Middle Surname

Company/firm name (if applicable)

What is your representative's address?

Address No. Street Suburb
City State (if outside NZ)
Country Post code

How can we contact your representative?

Phone Day Mobile
Email

3. Give us details of the local registration authority

Name of local registration authority:

Name of Contact Person at Authority: First Middle Surname

What is their mailing address?

Address No. Street Suburb
City State (if outside NZ)
Country Post code

How can we contact this person?

Phone Day Mobile
Email

If you give us their mobile number or email address, we can use these details to send them correspondence regarding this case

Step 4. Give us details of the decision to be reviewed

I apply to the Trans-Tasman Occupations Tribunal for a review of the decision of:

Name of local registration authority

Made on : / / (day/month/year)


What is the reference number provided by the Registration Authority?


Please attach a copy of the decision you are applying to review (Please tick to confirm)

Step 8. Do a quick check


Before sending in this form – check:

You have attached:

 A certified original of your existing registration; or


 A certified copy of your existing registration

and


 A Statutory Declaration form (available at <https://www.justice.govt.nz/tribunals/trans-tasman-occupations/apply/>) verifying your existing registration; or

 A Statutory Declaration form (available at <https://www.justice.govt.nz/tribunals/trans-tasman-occupations/apply/>) verifying a document that identifies you (for example a copy of your passport)

and

 You have annexed all documents to this application form (see regulation 3(1.c))

and

 You have attached a copy of the decision to be reviewed

 You have attached all other necessary documents to support your application

You have answered every question

You have signed and dated this form

You have paid the required fee (refer payment information at the beginning of this form)

Step 9. Send in this form

You can fill in this form online and post it to:

Trans-Tasman Occupations Tribunal
Tribunals Unit
DX SX 11159
Wellington

Address: Level 1, 86 Customhouse Quay, Wellington 6011
Phone: 64 4 462 6600
Email: tribunals@justice.govt.nz
Website: <https://www.justice.govt.nz/tribunals/trans-tasman-occupations/>