

Withdraw Application

PRIVATE SECURITY PERSONNEL LICENSING AUTHORITY



When to use this form

Use this form to withdraw an application made to the Licensing Authority.

Completing this form

- Print clearly in CAPITALS
- Use a black pen or blue pen to complete this form
- Answer every question on the form unless the instructions tell you otherwise

Payment information

There is no fee for withdrawing an application.

Withdrawing your application will not result in a refund of your application fee. If you resubmit your application at a later date you will need to pay a new fee.

Confirmation of withdrawal

We may contact to you confirm the withdrawal of your application.

Application process

In normal circumstances it will take 3 working days to process your withdrawal.

Important information

You may not withdraw an application on behalf of someone else (eg: an employee cannot withdraw an application on behalf of a company, and a company officer cannot withdraw an application on behalf of an employee).

In the case of a company licensee, only a company officer may withdraw an application.

Step 3. Reason for withdrawing your application

Why are you withdrawing your application

Step 4. Declaration

I declare that to the best of my knowledge that the information supplied in this form is true and correct.

Name

Signature

Date

Step 5. Do a quick check

You have answered every relevant question in this form truthfully and correctly

Step 6. Send in this form

You can fill in this form and email it to PSPLA@Justice.govt.nz

Or you can fill in this form and post it to:
Private Security Personnel Licensing Authority
SX 10042
Wellington
New Zealand

Address: Level 1, 86 Customhouse Quay, Wellington 6011
Phone: 04 477 752