Confidential Report for the Minister of Justice

# Justice of the Peace Association Justice of the Peace Interview

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| 1. Full name of nominee: 2. Ministry of Justice number: 3. Male/female (circle one) 4. Date of interview: 5. Name of Association: 6. Nominee’s date of birth: 7. Nominee’s residential address: 8. Nominee’s business address: 9. Nominee’s occupation 10. Nominee’s employer:   *Note: the contents of this document may be discoverable under the Official Information Act*  *This form must be completed and returned to the Royal Federation within 14 days of the interview, for onward forwarding to the Ministry of Justice* |

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| UNDERSTANDING THE FUNCTIONS OF A Justice of the Peace   1. Does the nominee have sufficient understanding of the functions of a Justice of the Peace?   YES/NO  Explanation…………………………………………………………………………….……………………………………………………………………………………………………………………………………………………   1. Does the nominee understand the unpaid nature of the role of a Justice of the Peace?   YES/NO  Explanation…………………………………………………………………………….…………………………………………………………………………………………………………………………………………………… |
| MOTIVATION AND AVAILABILITY   1. Describe the nominee’s motivation for wanting to become a Justice of the Peace.   …………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |
| 1. Does the nominee have a clear understanding of the commitment and responsibilities of a Justice of the Peace? (If “Yes” tick appropriate boxes)   Being available to public………………..……………□  Privacy of client information……………………....□  Taking part in ongoing education………...……...□  Explanation  ……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |
| 1. Is the nominee aware of any potential conflicts of interest if s/he is appointed as a Justice of the Peace?   YES/NO  Explanation  …………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |

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| 1. Is the nominee willing to have his/her contact details publically available?   Explanation  …………………………………………………………………………………………………………………………………………………………………………………………………………………………………..……………… |
| 1. How available is the nominee to carry out Justice of the Peace duties (day/night/work/home/service desks?)   Explanation  …………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |
| COMMUNITY INVOLVEMENT   1. What are the community activities of the nominee?   ……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |
| REPRESENTATIVENESS:   1. In what ways does the nominee represent a particular demographic need/s within the electorate?   Ethnicity □  Age □  Gender balance □  Occupation / Workplace □  Other □  Explanation  ……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |

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| RELEVANT SKILLS FOR THE POSITION:   * Sufficient English literacy to deal competently with official documents. * Computer skills and experience – internet / word processing * To be able to listen, understand and respond positively to others and show sound judgement. * To be consistently accurate and to follow specific instructions. * To show initiative when faced with unusual requests.   19 Does the nominee have the necessary skills for the role?  YES/NO  Explanation  …………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………..………………………………….……………… |
| 1. Describe the nominee’s understanding of the responsibility to deal equally with “all manner of people” irrespective of their place and role in society?   ……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |
| 1. Describe the nominee’s understanding of the need for commitment to ongoing education.   ……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |
| 1. What is the nominee’s level of computer literacy and internet access?   ………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………...…………………………………………………………………………… |
| NEED FOR APPOINTMENT   1. What is the established need for the appointment of this nominee which s/he can satisfy?   ……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |

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| GENERAL COMMENTS  ……………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………………… |
| RECOMMENDATION  Having regard to the suitability of the nominee, the established criteria for appointment and to the requirements of the community in the ………………..…  area, we RECOMMEND / DO NOT RECOMMEND the appointment of ………………………………………………………as a Justice of the Peace for New Zealand.  .……………………… (Signed)  ………………………. (Designation) For the ………………………………… Justices of the Peace AssociationDate: / / Quality Assurance Check  .……………………… (Signed)  ………………………. (Registrar) Royal Federation of NZ Justices Associations Inc Date: / / |