

10/23 form **44a Tax Invoice** Civil Legal Aid **Fixed Fees**

Legal aid file no.	
Invoice date	
Invoice number	
GST number	

Legal aid file no.	
Invoice date	
Invoice number	
GST number	
Lead provider's ref.	

Employment (Employment Relations Authority)

To: Legal Aid,				
DX Box Number Customer	City			
		Provider numbe		
Lead providerLaw firm		Firm number		
		FILITITUTIDE		
Details of claim				
Fixed Fee: Date fixed fee(s) completed F	ixed Fee Plus: Covers period	from	to	
Interim invoice Final invoice				
Please record the number of fixed fees for repeatable fee act on anticipated hearing time, and hearing time activities.	tivities, activities based	Number of fixed fees	Fixed fee (excl. GST)	Total fixed fees (excl. GST)
Pre-proceeding Matters				
Early termination of instructions				
Pre-proceeding activities				
Mediation (refer to granting notes)				
Preparation				
Time				
Completion of settlement If case settles at any time prior to the Investigation Step		ſ		
Investigation		L		1
Completion and filing of Statement of Problem				
Directions conference(s)/Teleconference(s) – Preparation				
Directions conference(s)/Teleconference(s) – Meeting time				
Investigation meeting – Preparation				
Investigation meeting – Meeting time				
Review of Authority's direction, determination, or order				
Interlocutories (refer to granting notes)				
Document preparation where there is no hearing				
Hearing(s)/Teleconference(s) – Preparation		··	(Fixed	Fee Plus Activity
Hearing(s)/Teleconference(s) – Time				
Other Activities		'		
Costs application				
Removal of matter or part matter to Court		-		
		Total fived f	ees (excl. GST)*	\$
	Total fina	d fee plus activit		\$

- Total disbursements (excl. GST)*
 - \$ Total GST*

\$

\$

Total mileage (no GST) \$

Total amount (incl. GST)*

*If you are not registered for GST, you will be paid the GST excl. amount. There is no GST on mileage.

	Lead Provider		Listed Provider B		
Provider name or number					
Level of experience Provider rate (excl. GST)	1 2 3 EA		1 2 3 SUP EA		
Fixed Fee Plus Activities ¹	Hours	Total fees	Hours	Total fees	

¹ Activities where prior approval has been sought and granted.

Disbursements (attach receipts/invoices, where applicable)	Units	Total (excl. GST)
Birth certificate		
Court-directed bundles of documents		
Court filing fee		
Deed of Assignment		
Document process server		
Drug testing		
Employment casebook		
Employment Relations Authority application/filing fee		
ERA-required bundles of documents		
Interpreter		
Library		
Other LINZ fees		
Office disbursements		
Title search		
Translator		
Travel – Personal car – necessary – @ \$ per km (as per policy). There is no GST on mileage.		
Travel – Plane, train, bus, taxi and parking – necessary	1	
Travel – Rental car – necessary		
Travel – Time – necessary		
Valuation		
Prior-approval disbursements (attach receipts/invoices, where applicable)		

Progress/Result	Please provide an update on the current status of the proceedings.

Proceeds of Proceedings	Please provide details of any proceeds of proceedings, including costs.					ts.
	Costs	Cash	Assets	Other	Amount/Values \$ \$	Details/Description
Lead provider		ning hearir	o ,		of all hearing time covere	d by this claim.

- This claim is based on the tasks undertaken for the relevant activity/activities and disbursements actually and reasonably incurred.
- No other payment, remuneration or benefit has been or will be received in respect of this work (unless authorised by Legal Aid).
- Any non-lawyer or supervised provider performed his or her work under my supervision and I am responsible for it.

Signature of lead provider

Date		
day	month	year