

07/19 form **15**
Amendment
to Grant
Waitangi Tribunal Proceedings

Legal Aid File No. _____

Date _____

Covers the period from _____ to _____

Customer _____ WAI Number _____

Provider _____ Inquiry _____

Stage of Inquiry for this Claim Stage 1 – Case Book Stage 2 – Interlocutory Stage 3 – Hearing

	Lead Provider	Provider 2	Other	
Provider Number	_____	_____	_____	
Level of experience	1 2 3 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	1 2 3 SUP <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	1 2 3 SUP <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Provider rate (excl. GST)	\$ _____	\$ _____	\$ _____	
Summary ¹				
Activities	Hours	Hours	Hours	Total Costs
Preparation	_____	_____	_____	_____
Attendances	_____	_____	_____	_____
Reading Research and Reports	_____	_____	_____	_____
Document Drafting	_____	_____	_____	_____
Other Activities	_____	_____	_____	_____

¹Provide an itemised account on the next page

Total fees (excl. GST)	\$ _____
Total disbursements (excl. GST)	\$ _____
Total GST*	\$ _____
Total amount (incl. GST)	\$ _____

*If you are not registered for GST, you will be paid the GST exclusive amount

Please provide a brief overview of what you intend to undertake in this estimate period.

Lead Provider's Signature _____ Date _____

Legal Aid Services use only

Approve Further information Refuse

Itemised Estimated Costs (excl. GST)

Please provide details of the activities for the Estimate period and their estimated cost.

Activities	Lead Provider Hours	Provider 2 Hours	Other Hours	Total Costs
Preparation (e.g. work immediately prior to attending meetings or conferences)				

Total cost for Preparation \$

Attendances (e.g. judicial conferences, hui, meeting with individuals, hearings)				

Total cost for Attendances \$

Reading Research and Reports				

Total cost for Reading Research and Reports \$

Document Drafting (e.g. Statement of Claim, Memorandum of Counsel, Submissions)				

Total cost for Document Drafting \$

Other Activities (give full details)				

Total cost for Other Activities \$

Disbursements (attach receipts/invoices, where applicable)	Units	Total (excl. GST)
Non-lawyer – Law clerk, non-qualified paralegal/legal exec. (@ \$72 per hour)		
Non-lawyer – Qualified legal exec. (@ \$82 per hour)		
Photocopying (specify number of pages)		
Travel – Accommodation and meals		
Travel – Personal car – @ \$ per km (as per policy)		
Travel – Plane, train, bus, taxi and parking		
Travel Time – Rental car		
Travel – Time – Lead Provider		