



Criminal Legal Aid Fixed Fees
Schedules A-C

Legal aid file no.	
Invoice date	
Invoice number	
GST number	
Lead provider's ref.	
Charges/CRNs	

To: **Legal Aid,** _____

Name of aided person _____

Name of lead provider _____

Provider number _____

Court type District Court High Court

DX Box Number _____ City _____

Name of law firm _____

Firm number _____

Court location _____

Details of claim

Date activity/fixed fee completed _____ Final invoice Interim invoice

Date of final disposition (if final invoice) _____

Base Fees

	Schedule A (excl. GST)	Schedule B (excl. GST)	Schedule C (excl. GST)
Administration/Case Review	<input type="checkbox"/> 215.00	<input type="checkbox"/> 245.00	<input type="checkbox"/> 265.00
Case management memorandum	<input type="checkbox"/> 75.00	<input type="checkbox"/> 75.00	<input type="checkbox"/> 75.00
Trial	<input type="checkbox"/> 180.00	<input type="checkbox"/> 200.00	<input type="checkbox"/> 210.00
Sentencing	<input type="checkbox"/> 100.00	<input type="checkbox"/> 120.00	<input type="checkbox"/> 140.00

Additional Fees

Pre-trial admissibility hearing application	<input type="checkbox"/> 225.00	<input type="checkbox"/> 225.00	<input type="checkbox"/> 225.00
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Applications for bail, name suppression, media coverage, electronic bail monitoring

Opposed application for bail or bail variation name suppression	<input type="checkbox"/> 225.00	<input type="checkbox"/> 225.00	<input type="checkbox"/> 225.00
Second opposed bail whether application or variation	<input type="checkbox"/> 225.00	<input type="checkbox"/> 225.00	<input type="checkbox"/> 225.00
Electronic bail monitoring	<input type="checkbox"/> 225.00	<input type="checkbox"/> 225.00	<input type="checkbox"/> 225.00
Opposed application for media coverage	<input type="checkbox"/> 225.00	<input type="checkbox"/> 225.00	<input type="checkbox"/> 225.00

Sentencing reports/submissions

Expert witness/reports	<input type="checkbox"/> 150.00	<input type="checkbox"/> 150.00	<input type="checkbox"/> 150.00
Section 38 forensic report	<input type="checkbox"/> 150.00	<input type="checkbox"/> 150.00	<input type="checkbox"/> 150.00
Restorative justice report	<input type="checkbox"/> 150.00	<input type="checkbox"/> 150.00	<input type="checkbox"/> 150.00
Written sentencing submissions	<input type="checkbox"/> 250.00	<input type="checkbox"/> 250.00	<input type="checkbox"/> 250.00

(Interlocutory) Appeals to the High Court

Appeal against disclosure (s33(3)(b) Criminal Disclosure Act 2008)	<input type="checkbox"/> 350.00	<input type="checkbox"/> 350.00	<input type="checkbox"/> 350.00
Appeal against bail or media coverage decision	<input type="checkbox"/> 350.00	<input type="checkbox"/> 350.00	<input type="checkbox"/> 350.00
Appeal against name suppression decision	<input type="checkbox"/> 450.00	<input type="checkbox"/> 450.00	<input type="checkbox"/> 450.00

Total fixed fees (excl. GST)*	\$
Total hearing time (excl. GST)*	\$
Total disbursements (excl. GST)*	\$
Total GST*	\$
Total amount (incl. GST)*	\$

*If you are not registered for GST, you will be paid the GST excl. amount

Hearing Time	No. half hours*		Rate (excl. GST) \$48 per half hour	Total fee
	HT	WT		
Additional hearing time (where Trial and Sentencing exceeds 1.5hrs)				
Pre-trial admissibility hearing time				
Interlocutory appeal hearing time				

*Hearing time (HT) and waiting time (WT) to be recorded separately in half hour blocks.

Disbursements (specify using GST excl. amount and attach invoice/receipt)

Interpreters preparation		
Interpreters in court not judge directed		
Library		
Other LINZ fees		
Report – Medical		
Report – Restorative justice		
Translators		
Travel – Personal car – necessary – @ \$ per km (as per policy)		
Travel – Plane, train, bus, taxi and parking – necessary		
Travel – Rental car – necessary		
Travel – Time – necessary		
Witness		
Witnesses and expert witnesses – allowances		

Prior-approval disbursements (specify using GST excl. amount and attach invoice/receipts, where applicable)

Witnesses and expert witnesses – travel		

Lead provider

Please tick as appropriate:

- I am making a claim on a grant that has been reassigned to me.
- I am making a claim on a grant that has been reassigned to another provider.
- I have filed the Case Management Memorandum within the time frames as set out in 4.6 of the Criminal Procedure Rules 2012.

I confirm that:

- No other payment, remuneration or benefit has been or will be received in respect of this work (unless authorised by Legal Aid).
- Any non-lawyer or supervised provider performed his or her work under my supervision and I am responsible for it.
- I have advised Legal Aid of all charges I am aware of against the aided person named above.
- If claiming hearing time I have records of all hearing time covered by this claim.

Signature of lead provider

Date

day month year