



07/18 form **23d**
Tax Invoice

Criminal Legal Aid Fixed Fees
Schedules A, B & C: Police Prosecutions

Legal aid file no.	
Invoice date	
Invoice number	
GST number	
Lead provider's ref.	
Charges/CRNs	

To: **Legal Aid**, _____

DX Box Number _____ City _____

Name of aided person _____

Name of lead provider _____ Name of law firm _____

Provider number _____ Firm number _____

Court type District Court High Court Court location _____

Details of claim

Date activity/fixed fee completed _____ Final invoice Interim invoice

Date of final disposition (if final invoice) _____

Administration/Case review

Preliminary work – new legal aid grant _____

Additional charges added to grant _____

Charge discussions _____

Case Management Memorandum/Case review hearing – preparation _____

	Schedule A (excl. GST)	Schedule B (excl. GST)	Schedule C (excl. GST)
<input type="checkbox"/>	155.00	<input type="checkbox"/>	155.00
<input type="checkbox"/>	90.00	<input type="checkbox"/>	90.00
<input type="checkbox"/>	120.00	<input type="checkbox"/>	120.00
<input type="checkbox"/>	200.00	<input type="checkbox"/>	720.00

Other Matters

Sentencing indications – preparation _____

Applications and variations (opposed) – preparation of submissions _____

Applications and variations (unopposed) – preparation of submissions _____

Sentencing report – Written expert witness/report _____

Sentencing report – Section 38 forensic report _____

Sentencing report – Restorative justice report _____

Sentencing report – Alcohol and drug report _____

Sentencing report – Other court ordered report _____

Written sentencing submissions _____

Fitness to plead/stand trial – preparation _____

Referral to Alcohol and Other Drug Treatment Court (AODTC) – preparation _____

<input type="checkbox"/>	250.00	<input type="checkbox"/>	250.00
<input type="checkbox"/>	225.00	<input type="checkbox"/>	225.00
<input type="checkbox"/>	60.00	<input type="checkbox"/>	60.00
<input type="checkbox"/>	150.00	<input type="checkbox"/>	150.00
<input type="checkbox"/>	150.00	<input type="checkbox"/>	150.00
<input type="checkbox"/>	150.00	<input type="checkbox"/>	150.00
<input type="checkbox"/>	150.00	<input type="checkbox"/>	150.00
<input type="checkbox"/>	150.00	<input type="checkbox"/>	150.00
<input type="checkbox"/>	250.00	<input type="checkbox"/>	250.00
<input type="checkbox"/>	225.00	<input type="checkbox"/>	225.00
<input type="checkbox"/>	225.00	<input type="checkbox"/>	225.00

Pre-trial activities

Pre-trial admissibility – preparation _____

<input type="checkbox"/>	225.00	<input type="checkbox"/>	225.00
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Total fixed fees (excl. GST)*	\$
Total hearing time (excl. GST)*	\$
Total disbursements (excl. GST)*	\$
Total GST*	\$
Total amount (incl. GST)*	\$

*If you are not registered for GST, you will be paid the GST excl. amount

Schedule A (excl. GST)	Schedule B (excl. GST)	Schedule C (excl. GST)
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Trial and Sentencing

Disputed facts – preparation	<input type="checkbox"/>	225.00	<input type="checkbox"/>	225.00	<input type="checkbox"/>	225.00
Trial – preparation (part) – if case resolves prior to trial but a significant amount of work has been carried out	<input type="checkbox"/>	250.00	<input type="checkbox"/>	250.00	<input type="checkbox"/>	250.00
Trial – preparation (full) – if case goes to a hearing	<input type="checkbox"/>	500.00	<input type="checkbox"/>	500.00	<input type="checkbox"/>	500.00
Sentencing (when remanded off for sentencing) – preparation	<input type="checkbox"/>	200.00	<input type="checkbox"/>	200.00	<input type="checkbox"/>	200.00
Re-preparation	<input type="checkbox"/>	120.00	<input type="checkbox"/>	120.00	<input type="checkbox"/>	120.00

Interlocutory Appeals to the High Court

Interlocutory appeal hearings – preparation	<input type="checkbox"/>	450.00	<input type="checkbox"/>	450.00	<input type="checkbox"/>	450.00
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Hearing Time	No. half hours*		Rate (excl. GST) \$48 per half hour	Total fee
	HT	WT		
Appearances				
Sentencing indications				
Applications and variations				
Fitness to plead/stand trial				
Referral to AODTC				
Pre-trial admissibility				
Disputed facts				
Trial				
Sentencing (when remanded off for sentencing)				
Interlocutory appeals to the High Court				

*Hearing time (HT) and waiting time (WT) to be recorded separately in half hour blocks.

Disbursements (specify using GST excl. amount and attach invoice/receipt)

Interpreters preparation		
Interpreters in court not judge directed		
Library		
Other LINZ fees		
Printing of disclosure		
Report – Medical		
Report – Restorative justice		
Translators		
Travel – Personal car – necessary – @ \$ per km (as per policy)		
Travel – Plane, train, bus, taxi and parking – necessary		
Travel – Rental car – necessary		
Travel – Time – necessary		
Witness		
Witnesses and expert witnesses – allowances		

Prior-approval disbursements (specify using GST excl. amount and attach invoice/receipts, where applicable)

Witnesses and expert witnesses – travel		

Please tick as appropriate:

- I am making a claim on a grant that has been reassigned to me.
- I am making a claim on a grant that has been reassigned to another provider.
- I have filed the Case Management Memorandum within the time frames as set out in 4.6 of the Criminal Procedure Rules 2012.

I confirm that:

- No other payment, remuneration or benefit has been or will be received in respect of this work (unless authorised by Legal Aid).
- Any non-lawyer or supervised provider performed his or her work under my supervision and I am responsible for it.
- I have advised Legal Aid of all charges I am aware of against the aided person named above.
- If claiming hearing time, I have records of all hearing time covered by this claim.

Signature of lead provider

Date

day month year