

Criminal Legal Aid Fixed Fees
Schedules D-F

Legal aid file no.	
Invoice date	
Invoice number	
GST number	
Lead provider's ref.	
Charges/CRNs	

To: **Legal Aid,** _____

Name of aided person _____

Name of lead provider _____

Provider number _____

Court type District Court High Court

DX Box Number _____ City _____

Name of law firm _____

Firm number _____

Court location _____

Details of claim

Date activity/fixed fee completed _____ Final invoice Interim invoice

Date of final disposition (if final invoice) _____

	Schedule D (excl. GST)	Schedule E (excl. GST)	Schedule F (excl. GST)
Base Fees			
Administration	<input type="checkbox"/> 430.00	<input type="checkbox"/> 645.00	<input type="checkbox"/> 875.00
Case Review	<input type="checkbox"/> 600.00	<input type="checkbox"/> 1,100.00	<input type="checkbox"/> 2,000.00
Case Management Memorandum	<input type="checkbox"/> 120.00	<input type="checkbox"/> 135.00	<input type="checkbox"/> 155.00
Preparation Trial Callover Memorandum	<input type="checkbox"/> 200.00	<input type="checkbox"/> 220.00	<input type="checkbox"/> 240.00
Preparation (memorandum all subsequent Callovers)	<input type="checkbox"/> 140.00	<input type="checkbox"/> 150.00	<input type="checkbox"/> 200.00
Pre-trial applications including Responding to Crown Applications – Preparation	<input type="checkbox"/> 700.00	<input type="checkbox"/> 1,100.00	<input type="checkbox"/> 1,940.00
Trial	<input type="checkbox"/> 1,400.00	<input type="checkbox"/> 2,650.00	<input type="checkbox"/> Estimate to be submitted
Sentencing	<input type="checkbox"/> 600.00	<input type="checkbox"/> 1,000.00	<input type="checkbox"/> 1,400.00

Additional Fees

Bail, name suppression, media coverage and electronic bail monitoring

Opposed application for bail or bail variation, name suppression	<input type="checkbox"/> 300.00	<input type="checkbox"/> 350.00	<input type="checkbox"/> 400.00
Second opposed bail whether application or variation	<input type="checkbox"/> 300.00	<input type="checkbox"/> 350.00	<input type="checkbox"/> 400.00
Electronic bail monitoring	<input type="checkbox"/> 250.00	<input type="checkbox"/> 300.00	<input type="checkbox"/> 350.00
Opposed application for media coverage	<input type="checkbox"/> 150.00	<input type="checkbox"/> 160.00	<input type="checkbox"/> 260.00
Unopposed application for bail, name suppression	<input type="checkbox"/> 130.00	<input type="checkbox"/> 170.00	<input type="checkbox"/> 220.00
Opposed variation	<input type="checkbox"/> 170.00	<input type="checkbox"/> 210.00	<input type="checkbox"/> 250.00
Unopposed variation	<input type="checkbox"/> 100.00	<input type="checkbox"/> 120.00	<input type="checkbox"/> 170.00

Disclosure – Criminal Disclosure Act 2008

Disclosure by defendant	<input type="checkbox"/> 200.00	<input type="checkbox"/> 220.00	<input type="checkbox"/> 290.00
Application for disclosure of information	<input type="checkbox"/> 200.00	<input type="checkbox"/> 230.00	<input type="checkbox"/> 280.00
Other applications for disclosure	<input type="checkbox"/> 220.00	<input type="checkbox"/> 240.00	<input type="checkbox"/> 290.00
Non-party disclosure	<input type="checkbox"/> 270.00	<input type="checkbox"/> 380.00	<input type="checkbox"/> 570.00

Total fixed fees (excl. GST)*	\$
Total hearing time (excl. GST)*	\$
Total disbursements (excl. GST)*	\$
Total GST*	\$
Total amount (incl. GST)*	\$

*If you are not registered for GST, you will be paid the GST excl. amount

Expert sentencing reports

Expert witness/reports	<input type="checkbox"/>	220.00	<input type="checkbox"/>	380.00	<input type="checkbox"/>	570.00
Section 38 – forensic reports	<input type="checkbox"/>	250.00	<input type="checkbox"/>	270.00	<input type="checkbox"/>	320.00
Restorative justice report	<input type="checkbox"/>	150.00	<input type="checkbox"/>	170.00	<input type="checkbox"/>	200.00

(Interlocutory) Appeals to the High Court

Appeal against disclosure decision (interim)	<input type="checkbox"/>	300.00	<input type="checkbox"/>	300.00	<input type="checkbox"/>	300.00
Appeal against disclosure decision (completion)	<input type="checkbox"/>	200.00	<input type="checkbox"/>	200.00	<input type="checkbox"/>	200.00
Appeal against disclosure decision (full)	<input type="checkbox"/>	500.00	<input type="checkbox"/>	500.00	<input type="checkbox"/>	500.00
Appeal against bail or media coverage (interim)	<input type="checkbox"/>	300.00	<input type="checkbox"/>	300.00	<input type="checkbox"/>	300.00
Appeal against bail or media coverage (completion)	<input type="checkbox"/>	200.00	<input type="checkbox"/>	200.00	<input type="checkbox"/>	200.00
Appeal against bail or media coverage (full)	<input type="checkbox"/>	500.00	<input type="checkbox"/>	500.00	<input type="checkbox"/>	500.00
Appeal against name suppression (interim)	<input type="checkbox"/>	330.00	<input type="checkbox"/>	330.00	<input type="checkbox"/>	330.00
Appeal against name suppression (completion)	<input type="checkbox"/>	220.00	<input type="checkbox"/>	220.00	<input type="checkbox"/>	220.00
Appeal against name suppression (full)	<input type="checkbox"/>	550.00	<input type="checkbox"/>	550.00	<input type="checkbox"/>	550.00

Hearing Time	No. of half hours*		Schedule D	Schedule E	Schedule F	Total fee
	HT	WT	\$59 per half hour	\$67 per half hour	\$76 per half hour	
Pre-trial conference and Callovers, pre-trial application, trial and sentence hearing time						
Bail, name suppression, media coverage, electronic monitoring hearing time						
Appeal – hearing time						

*Hearing time (HT) and waiting time (WT) to be recorded separately in half hour blocks.

Disbursements (specify using GST excl. amount and attach invoice/receipts)

Interpreters preparation		
Interpreters in court not judge directed		
Library		
Other LINZ fees		
Report – Medical		
Report – Restorative justice		
Translators		
Travel – Personal car – necessary – @ \$ per km (as per policy)		
Travel – Plane, train, bus, taxi and parking – necessary		
Travel – Rental car – necessary		
Travel – Time – necessary		
Witness		
Witnesses and expert witnesses – allowances		

Prior-approval disbursements (specify using GST excl. amount and attach invoice/receipts, where applicable)

Witnesses and expert witnesses – travel		

Please tick as appropriate:

- I am making a claim on a grant that has been reassigned to me.
- I am making a claim on a grant that has been reassigned to another provider.
- I have filed the Case Management Memorandum within the time frames as set out in 4.6 of the Criminal Procedure Rules 2012.

I confirm that:

- No other payment, remuneration or benefit has been or will be received in respect of this work (unless authorised by Legal Aid).
- Any non-lawyer or supervised provider performed his or her work under my supervision and I am responsible for it.
- I have advised Legal Aid of all charges I am aware of against the aided person named above.
- If claiming hearing time I have records of all hearing time covered by this claim.

Signature of lead provider

Date

day month year