



07/18 form **25b**
Tax Invoice
Criminal Legal Aid
Fixed Fees
Schedule G

Legal aid file no.	
Invoice date	
Invoice number	
GST number	
Lead provider's ref.	
Charges/CRNs	

To: **Legal Aid,** _____

DX Box Number _____ City _____

Name of aided person _____

Name of lead provider _____ Name of law firm _____

Provider number _____ Firm number _____

Court type High Court _____ Court location _____

Details of claim

Date activity/fixed fee completed _____ Final invoice Interim invoice

Date of final disposition (if final invoice) _____

	Interim fee (excl. GST)	Completion fee (excl. GST)	Full fee (excl. GST)
Pre-proceedings			
Grounds of appeal (interim grant)			1,000.00
Termination of assignment (appeal against sentence)			600.00
Termination of assignment (appeal against conviction)			1,000.00
Termination of assignment (appeal against conviction and sentence)			1,200.00
Preparation of appeals			
Appeal against sentence	<input type="checkbox"/> 600.00	<input type="checkbox"/> 400.00	<input type="checkbox"/> 1,000.00
Appeal against conviction	<input type="checkbox"/> 1,000.00	<input type="checkbox"/> 500.00	<input type="checkbox"/> 1,500.00
Appeal against conviction and sentence	<input type="checkbox"/> 1,200.00	<input type="checkbox"/> 800.00	<input type="checkbox"/> 2,000.00
Application for admitting fresh evidence			<input type="checkbox"/> 250.00
Leave to appeal to Court of Appeal			
Leave to appeal to Court of Appeal – preparation			<input type="checkbox"/> 1,000.00

Hearing Time	No. of half hours*		Schedule A-C \$48 per half hour	Schedule D \$59 per half hour	Schedule E \$67 per half hour	Schedule F \$76 per half hour	Total fee
	HT	WT					
Pre-hearing conference(s)							
Appeal hearing							
Leave to appeal to Court of Appeal							

*Hearing time (HT) and waiting time (WT) to be recorded separately in half hour blocks.

*If you are not registered for GST, you will be paid the GST excl. amount

Total fixed fees (excl. GST)*	\$
Total hearing time (excl. GST)*	\$
Total disbursements (excl. GST)*	\$
Total GST*	\$
Total amount (incl. GST)*	\$

Disbursements (specify using GST excl. amount and attach invoice/receipts)

Interpreters preparation		
Interpreters in court not judge directed		
Library		
Other LINZ fees		
Printing of disclosure		
Report – Medical		
Report – Restorative justice		
Translators		
Travel – Personal car – necessary – @ \$ per km (as per policy)		
Travel – Plane, train, bus, taxi and parking – necessary		
Travel – Rental car – necessary		
Travel – Time – necessary		
Witness		
Witnesses and expert witnesses – allowances		

Prior-approval disbursements (specify using GST excl. amount and attach invoice/receipts, where applicable)

Witnesses and expert witnesses – travel		

Interim fee

If you are claiming an interim fee, please explain the work undertaken to substantially progress the case.

Lead provider

Please tick as appropriate:

- I am making a claim on a grant that has been reassigned to me.
- I am making a claim on a grant that has been reassigned to another provider.
- AND I have prior approval to claim a termination of assignment fee.
- OR I am seeking approval to claim a termination of assignment fee in conjunction with this invoice.

I confirm that:

- No other payment, remuneration or benefit has been or will be received in respect of this work (unless authorised by Legal Aid).
- Any non-lawyer or supervised provider performed his or her work under my supervision and I am responsible for it.
- I have advised Legal Aid of all charges I am aware of against the aided person named above.
- If claiming hearing time, I have records of all hearing time covered by this claim.

Signature of lead provider

Date

day month year