

07/18 form **27a**  
**Tax Invoice**  
Criminal Legal Aid  
Fixed Fees  
Schedule J

|                      |  |
|----------------------|--|
| Legal aid file no.   |  |
| Invoice date         |  |
| Invoice number       |  |
| GST number           |  |
| Lead provider's ref. |  |
| Charges/CRNs         |  |

To: **Legal Aid**, \_\_\_\_\_

DX Box Number \_\_\_\_\_ City \_\_\_\_\_

Name of aided person \_\_\_\_\_

Name of lead provider \_\_\_\_\_ Name of law firm \_\_\_\_\_

Provider number \_\_\_\_\_ Firm number \_\_\_\_\_

Court  High Court  Court of Appeal  Parole Board Court location \_\_\_\_\_

**Details of claim**

Date activity/fixed fee completed \_\_\_\_\_  Final invoice  Interim invoice

Date of final disposition (if final invoice) \_\_\_\_\_

**Proceedings before the NZ Parole Board**

|                                       | Interim Fee<br>(excl. GST) |        | Completion Fee<br>(excl. GST) |        | Full Fee<br>(excl. GST)  |        |
|---------------------------------------|----------------------------|--------|-------------------------------|--------|--------------------------|--------|
| Postponement order                    | <input type="checkbox"/>   | 440.00 | <input type="checkbox"/>      | 260.00 | <input type="checkbox"/> | 700.00 |
| Recall                                | <input type="checkbox"/>   | 440.00 | <input type="checkbox"/>      | 260.00 | <input type="checkbox"/> | 700.00 |
| Non-release order                     | <input type="checkbox"/>   | 440.00 | <input type="checkbox"/>      | 260.00 | <input type="checkbox"/> | 700.00 |
| Other proceedings entitled to counsel | <input type="checkbox"/>   | 440.00 | <input type="checkbox"/>      | 260.00 | <input type="checkbox"/> | 700.00 |
| Extended supervision order            | <input type="checkbox"/>   | 520.00 | <input type="checkbox"/>      | 340.00 | <input type="checkbox"/> | 860.00 |
| Specialist reports                    |                            |        |                               |        | <input type="checkbox"/> | 150.00 |

**Parole appeals**

Grounds of appeal (interim grant)  600.00

Appeals to the High Court from Parole Board **(Use Invoice Form 4)**

Appeals to the Court of Appeal from sentencing court **(Use Invoice Form 4)**

**Other matters**

Other matters  200.00

**Reassignment**

Termination of assignment fee – postponement order, recall, non-release order, other proceedings entitled to counsel  440.00

Termination of assignment fee – extended supervision orders  520.00

| Hearing Time   | No. half hours* |    | Rate (excl. GST)<br>\$60 per half hour | Total fee |
|----------------|-----------------|----|--|-----------|
|                | HT              | WT |  |           |
| Parole hearing |                 |    |  |           |
| Parole appeal  |                 |    |  |           |

\*Hearing time (HT) and waiting time (WT) to be recorded separately in half hour blocks.

\*If you are not registered for GST, you will be paid the GST excl. amount

|   |    |
|---|----|
| <b>Total fixed fees (excl. GST)*</b>    | \$ |
| <b>Total hearing time (excl. GST)*</b>  | \$ |
| <b>Total disbursements (excl. GST)*</b> | \$ |
| <b>Total GST*</b>                       | \$ |
| <b>Total amount (incl. GST)*</b>        | \$ |

**Disbursements** (specify using GST excl. amount and attach invoice/receipts)

|  |  |  |
|--|--|--|
| Interpreters preparation   |  |  |
| Interpreters in court not judge directed                                   |  |  |
| Library  |  |  |
| Other LINZ fees  |  |  |
| Printing of Parole Board files   |  |  |
| Printing of Court of Appeal casebooks                                      |  |  |
| Report – Medical   |  |  |
| Report – Restorative justice   |  |  |
| Translators  |  |  |
| Travel – Personal car – necessary – @ \$            per km (as per policy) |  |  |
| Travel – Plane, train, bus, taxi and parking – necessary                   |  |  |
| Travel – Rental car – necessary  |  |  |
| Travel – Time – necessary  |  |  |
| Witness  |  |  |
| Witnesses and expert witnesses – allowances                                |  |  |

**Prior-approval disbursements** (specify using GST excl. amount and attach invoice/receipts, where applicable)

|   |  |  |
|---|--|--|
| Witnesses and expert witnesses – travel |  |  |
|   |  |  |
|   |  |  |

**Interim fee**

If you are claiming an interim fee, please explain the work undertaken to substantially progress the case.

**Lead provider**

**Please tick as appropriate:**

- I am making a claim on a grant that has been reassigned to me.
- I am making a claim on a grant that has been reassigned to another provider.
- AND  I have prior approval to claim a termination of assignment fee.
- OR  I am seeking approval to claim a termination of assignment fee in conjunction with this invoice.

**I confirm that:**

- No other payment, remuneration or benefit has been or will be received in respect of this work (unless authorised by Legal Aid).
- Any non-lawyer or supervised provider performed his or her work under my supervision and I am responsible for it.
- I have advised Legal Aid of all charges I am aware of against the aided person named above.
- If claiming hearing time, I have records of all hearing time covered by this claim.

**Signature of lead provider**

**Date**

day    month    year