



Legal Aid

07/19 form 30
Tax Invoice
Family Legal Aid
Fixed Fees
Adoption

Legal aid file no.
Invoice date
Invoice number
GST number
Lead provider's ref.

To: Legal Aid,
Customer
Lead provider
Law firm
DX Box Number
City
Provider number
Firm number

Details of claim

Fixed Fee: Date fixed fee(s) completed
Fixed Fee Plus: Covers period from to

Interim invoice
Final invoice

Table with 4 columns: Activity, Number of fixed fees, Fixed fee (excl. GST), Total fixed fees (excl. GST). Rows include Termination of Instructions, Application(s)/Order(s), Pre-Hearing Matters, Defended Hearing(s), Interim Grant, and Pre-Proceedings Settlements.

1 This fee can only be claimed where the matter is resolved at this stage and cannot be claimed in conjunction with any other activity.

Summary table with 2 columns: Description, Amount. Rows include Total fixed fees, Total fixed fee plus activities, Total disbursements, User charge deduction, Total GST, and Total amount.

\*If you are not registered for GST, you will be paid the GST excl. amount

	Lead Provider		Listed Provider B			
	Provider name or number		Provider name or number		Provider name or number	
	Level of experience		Level of experience		Level of experience	
Provider rate (excl. GST)	\$		\$		\$	
Fixed Fee Plus Activities <sup>2</sup>	Hours	Total fees	Hours	Total fees	Hours	Total fees

<sup>2</sup>Activities where prior approval has been sought and granted.

Disbursements (attach receipts/invoices, where applicable)	Units	Total (excl. GST)
Court-directed bundles – in-house		
Court-directed bundles – third party		
Document and process server		
Drug testing – Judge directed		
Interpreters		
Office disbursement		
Report – Medical		
Translators		
Travel – Personal car – necessary – @ \$      per km (as per policy)		
Travel – Plane, train, bus, taxi and parking – necessary		
Travel – Rental car – necessary		
Travel – Time – necessary		

Prior-approval disbursements (attach receipts/invoices, where applicable)	Units	Total (excl. GST)

<b>User charge</b>	<p>Please complete if this case is subject to a user charge and the user charge amount has not been deducted on this file.</p> <p>The total approved payment may be reduced by the user charge amount where the total approved is more than the user charge.</p> <p><b>Total amount less the user charge deduction (incl. GST)*</b>      \$ <input style="width: 100px;" type="text"/></p>
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<b>Progress/Result</b>	<p>Please provide an update on the current status of the proceedings.</p> <div style="border: 1px solid black; height: 200px; width: 100%;"></div>
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*continue on a separate sheet if necessary ...*

**Proceeds of Proceedings**

Please provide details of any proceeds of proceedings, including costs.

Costs	Cash	Assets	Other	Amount/Values	Details/Description
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ <input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ <input type="text"/>	<input type="text"/>

**Lead provider**

**I confirm that:**

- If claiming hearing time, I have records of all hearing time covered by this claim.
- This claim is based on the tasks undertaken for the relevant activity/activities and disbursements actually and reasonably incurred
- No other payment, remuneration or benefit has been or will be received in respect of this work (unless authorised by Legal Aid).
- Any non-lawyer or supervised provider performed his or her work under my supervision and I am responsible for it.

**I acknowledge that:**

- If this case is subject to a user charge, the total approved payment may be reduced by the amount of the user charge where the total approved is more than the user charge.

**Signature of lead provider**

**Date**

day month year