



Legal Aid

08/17 form 32a
Tax Invoice

Family Legal Aid Fixed Fee
Care of Children/Guardianship

Legal aid file no.
Invoice date
Invoice number
GST number
Lead provider's ref.

To: Legal Aid,
Name of aided person
Name of lead provider
Name of law firm
DX Box Number
City
Provider number
Firm number

Details of claim

Date latest activity completed
Date of final disposition (if final invoice)
Interim invoice
Final invoice

Table with 4 columns: Activity description, Number of fixed fees, Fixed fee (excl. GST), Total fixed fees (excl. GST). Rows include Termination of Instructions, Application(s)/Order(s) - Without Notice, Interlocutory, Pre-Hearing Matters - On Notice, Pre-Hearing Matters - Without Notice, Pre-Hearing Matters, and Settlement Conference(s).

Summary table with 2 columns: Description, Amount. Rows include Total fixed fees (excl. GST)*, Total disbursements (excl. GST)*, User charge deduction (excl. GST)*, Total GST*, and Total amount (incl. GST)*.

*If you are not registered for GST, you will be paid the GST excl. amount

Defended Hearing(s)		
Complying with Judge's directions		
Defended hearing(s) – Preparation		
Defended hearing(s) – Hearing time		
Review of Judgment		
Memorandum of Consent		
Defended hearing(s) – Instructing agent		
Additional factors		
Post-Defended Hearing		
Costs application		
Review hearing (Court directed) – Preparation		
Re-preparation if Review Hearing adjourned (Court directed)		
Review hearing (Court directed) – Hearing time		
Direction of draft Orders		
Review hearing – Instructing agent		

Interim Grant		
Determine merits/prospects of success		

Disbursements (specify using GST excl. amount and attach invoice/receipts, where applicable)

Court-directed bundles – in-house		
Court-directed bundles – third party		
DNA testing aided person		
Document and process server		
Interpreters		
Office disbursement		
Report – Medical		
Title search		
Translators		
Travel – Personal car – necessary – @ \$ per km (as per policy)		
Travel – Plane, train, bus, taxi and parking – necessary		
Travel – Rental car – necessary		
Travel – Time – necessary		
Witnesses and expert witnesses – allowances		

Prior-approval disbursements (specify using GST excl. amount and attach invoice/receipts, where applicable)

Witnesses and expert witnesses – travel		

User charge

Please complete if this case is subject to a user charge and the user charge amount has not been deducted on this file.

The total approved payment may be reduced by the user charge amount where the total approved is more than the user charge.

Total amount less the user charge deduction (incl. GST)* \$

Progress/Result

Please provide an update on the current status of the proceedings or attach a copy of the order/agreement/judgment etc.

continue on a separate sheet if necessary ...

Proceeds of Proceedings

Please provide details of any proceeds of proceedings, including costs.

Costs	Cash	Assets	Other	Amount/Values	Details/Description
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ <input type="text"/>	<input type="text"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	\$ <input type="text"/>	<input type="text"/>

Lead provider

I confirm that:

- If claiming hearing time, I have records of all hearing time covered by this claim.
- This claim is based on the tasks undertaken for the relevant activity/activities and disbursements actually and reasonably incurred
- No other payment, remuneration or benefit has been or will be received in respect of this work (unless authorised by Legal Aid).
- Any non-lawyer or supervised provider performed his or her work under my supervision and I am responsible for it.

I acknowledge that:

- If this case is subject to a user charge, the total approved payment may be reduced by the amount of the user charge where the total approved is more than the user charge.

Signature of lead provider

Date

day month year