

Application form



MOTOR VEHICLE DISPUTES TRIBUNAL | RŌPŪ TAKE TAUTOHENGA Ā-WAKA

Clause 4, Schedule 1 of the Motor Vehicle Sales Act 2003

MVDT No: _____

When to use this form

This form is an application for proceedings before the Motor Vehicle Disputes Tribunal. The Motor Vehicle Disputes Tribunal is for people who have bought a vehicle from a registered trader or from a trader that meets the criteria for registration but isn't.

A trader is someone who sells a motor vehicle. The exact definition is in the Motor Vehicle Sales Act 2003.

Important information

Please complete this application form using the guide to making a claim at <https://www.justice.govt.nz/tribunals/motor-vehicle-dealer-disputes/>.

This will ensure your form is completed correctly and will not have to be returned to you.

Completing this form

- You can fill in this form electronically. If you do this, you must print, sign, and submit it to the Tribunal.
- You can also print and fill in this form by hand. Use a black or blue pen, and print clearly IN CAPITALS.
- Answer every question on the form unless the instructions tell you otherwise.

Payment information

The prescribed application fee is \$50.

To confirm how you pay the application fee, please visit the Ministry of Justice website:

<https://www.justice.govt.nz/tribunals/motor-vehicle-dealer-disputes/make-a-claim/>

If you need further assistance, please contact the Tribunal on:

Ph: 0800 COURTS or 0800 268 787

Email: MVDT@justice.govt.nz

Application fees are non-refundable and cannot be waived.

Step 1. Applicant details (the buyer of the motor vehicle)

Full name First _____ Surname/Family name _____

Organisation (if applicable) _____

What is your postal address? (This must be a physical New Zealand address)

Address No. _____ Street _____ Suburb _____
City _____ Post code _____

Phone Day _____ Mobile _____

Email _____

If you require an interpreter what language and dialect do you speak?

Language and dialect _____

Step 2. Respondent details (the motor vehicle trader who sold the vehicle)

Please search for the respondent's details at www.motortraders.govt.nz/cms

Trader name _____

Trader number **M** _____

What is their postal address? (This must be a physical New Zealand address)

Address No. _____ Street _____ Suburb _____
City _____ Post code _____

Phone Day _____ Mobile _____

Email _____

Step 3. Description of vehicle

Registration Plate No: _____

Make and Model: _____

Year of manufacture: _____

Engine number: (under bonnet on steel tag) _____

VIN number: (on certificate of registration) _____

Chassis number: (under bonnet on steel tag) _____

Date of WOF issue _____ / _____ / _____ (day/month/year)

Date WOF expires _____ / _____ / _____ (day/month/year)

WOF issuer: _____

WOF number: _____

Price of vehicle: \$ _____

Date of purchase: _____ / _____ / _____ (day/month/year)

Odometer when purchased: _____ Odometer now: _____

Step 4. Particulars of the complaint

Please set out clearly, the details of your claim and the outcome you are seeking.

If you need more space, please attach a separate sheet to this application. It is also helpful to provide a chronology: a list of all the relevant events, with cross-references to relevant documents.

Step 5. Sign and date this form

Applicant signature

Date

Step 6. Do a quick check

You have answered every question



You have attached the following documents with your application

Consumer Information Notice (“CIN” or “Window Card”)

Vehicle offer and sale agreement (VOSA)

Certificate of Registration (“Ownership Papers”)



You have attached evidence to prove your claim, including

Invoices for diagnosis and repairs already performed

Quotes or estimates of costs for repairs required

Any other supporting documents, including photographs and all relevant correspondence

A copy of the advertisement for the sale of the motor vehicle (if possible)

Details of any financial loss you say you have suffered

If you want to reject the vehicle and borrowed money to buy it, a copy of the loan agreement

You have signed and dated this form

You have paid the fee (see front page and please provide proof of payment)

Note: all documents you provide will be sent to the respondent

Step 7. Send in this form, your documents and evidence, and proof of payment

You can email this form, your documents and evidence, and proof of payment of the \$50 fee to:

MVDT@justice.govt.nz

or post the form, documents and evidence, and proof of payment to:

Motor Vehicle Disputes Tribunal
EX11086
Auckland
New Zealand

or file it in person at the address below or at any District Court:

Specialist Courts and Tribunals Centre
Level 1
41 Federal Street
Auckland 1010

Phone: 0800 COURTS or 0800 268 787

Email: MVDT@justice.govt.nz

Website: <https://www.justice.govt.nz/tribunals/motor-vehicle-dealer-disputes/>