



PRIVATE SECURITY PERSONNEL LICENSING AUTHORITY COVID 19 LEVEL 4 EMERGENCY DIRECTIONS

1. These directions have been issued following the announcement made by the Prime Minister that the country will move to level 4 of the Covid 19 alert system at midnight on Wednesday 25 March 2020. They cover:
 - Emergency appointments under s 62 of the Private Security Personnel and Private Investigators Act 2010
 - Limited exemption to s 67 of the Act requiring wearing the official identification badge.
2. At level 4 of the alert system people are instructed to stay at home, unless involved in an essential service which cannot be done from home, and travel is strictly limited. Some aspects of private security services are classified as essential services. Therefore, there may be the need for licence holders to recruit new staff to carry out essential services or for staff to commence working before their official ID's are available.
3. Any licence holder who needs to recruit new security staff to carry out essential services should make all reasonable efforts to recruit any new staff from trained and experienced security workers who are no longer working due to pubs, clubs and events being shut down.
4. If a licence holder needs to recruit new security personnel, who are not already certificate holders, to carry out essential services during alert level 4 the engagement of such security personnel qualifies for an emergency appointment under 61 of the Act, provided:
 - The person engaged has applied for a certificate of approval and paid the fee, and
 - The licence holder is satisfied that grounds for disqualification under s 62 are unlikely to apply to the person they seek to engage.
5. The period for which a person can continue to act as a security employee under this emergency appointment procedure is extended from the standard 2 weeks to a period of 4 weeks or for so long as alert level 4 remains in place if that extends beyond the 4-week period.
6. Any person engaged on an emergency appointment under this direction while level 4 of the Covid 19 alert system is in place:
 - May commence work as soon as they have filed their application for a COA and the Licensing Authority has been notified of their emergency appointment, and
 - Is exempted from the requirement to wear the official identification badge as set out in s 67 of the Act; but
 - Must carry a copy of this direction with them while working in an essential service with their name and application number recorded on it. They are also required to produce this direction on request as if it were their formal ID.
7. Any person who has had an application for a certificate or temporary certificate of approval approved since 21 February 2020 but has been unable to collect their official ID because either it was not printed before alert level 4 came into place or because their collection Post Shop is now closed:



- May commence work in essential services once they have been notified that their application for a COA has been approved; and
- Is exempted from the requirement to wear the official identification badge as set out in s 67 of the Act for so long as alert system level 4 is in place; but
- Must carry a copy of this direction with them while working in an essential service with their name and application number recorded on it. They are also required to produce this direction on request as if it were their formal ID.

Patricia McConnell
Private Security Licensing Authority
25 March 2020

This direction applies to: _____
(name)

Who applied for a COA under # _____ / was granted a COA # _____