

3 October 2022

Section (9) (2) (a)

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Our ref: 99278

Tēnā koe Section (9) (2) (a)

## Official Information Act 1982 Request: Family and Criminal Court Information

Thank you for your email of 11 September 2022, requesting under the Official Information Act 1982 (the Act), information on court staff document classifications in the family and criminal courts. Specifically, you requested:

*I'm wanting to find out what types of classifications Family and Criminal Courts use with any and all documents?*

- *Examples such as (Protection Orders, Restraining Orders, Guardianship, ect).*

*Would any of these documents have a classification? especially when protecting people's private matters, identifiable information and very sensitive matters.*

*I'd also like to find out with the various databases that court staff have access to and what would that be classed as such as for example criminal record information.*

*Classifications (Unclassified, In-Confidence, Sensitive, Restricted).*

The Ministry of Justice (the Ministry) uses a Case Management System (CMS) to manage family and criminal files. Only the staff working in those areas have access to CMS. There are no classifications for family or criminal court documents and court orders. Ministry staff have a code of conduct to adhere to that ensures confidentiality and protection of court users' private information which is publicly available: [justice.govt.nz/assets/Documents/Forms/Code-of-Conduct-2019.pdf](https://justice.govt.nz/assets/Documents/Forms/Code-of-Conduct-2019.pdf)

If you are not satisfied with this response, you have the right to make a complaint to the Ombudsman under section 28(3) of the Act. The Ombudsman may be contacted by phone on 0800 802 602 or by email to [info@ombudsman.parliament.nz](mailto:info@ombudsman.parliament.nz).

Nāku noa, nā



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