

Private Security Personnel Licensing Authority Protocols

1. These guidelines replace all previous Covid protocols and will apply to the Private Security Personnel Licensing Authority while Covid is in the community.
2. The PSPLA will process all applications for licences and certificates and deal with complaints against all licence and certificate holders in its usual manner and in accordance with statutory guidelines but with the following conditions:
 - In person hearings will resume but most hearings will continue to be held virtually or by telephone.
 - Any protocols or guidelines that apply to District Court hearings and entry to court buildings will apply to any in-person hearings subject to any direction by the Licensing Authority or Deputy Licensing Authority in the particular case.
 - Exemption certificates will continue to be issued on request if applicants have not received their IDs in the mail within 5 working days of their COA or temporary COA being granted.
 - The requirement to appoint or engage new security workers urgently because existing workers have Covid or are required to isolate will continue to be accepted as an emergency for the purpose of emergency appointments.
3. Third temporary certificates of approval will no longer be granted except for in very exceptional circumstances. To qualify for a third temporary certificate the applicant will need to provide very good reasons why they have been unable to complete their training before their second temporary certificate expired, confirmation that they have booked in to do their training, and a letter from employer that they are considered to be an essential worker.

Patricia McConnell

Private Security Personal Licensing Authority

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